

**Minutes of the Parish Council Meeting of
Burton and Dalby Parish Council held on Thursday 3rd October 2024
at The Hollies, Church Lane Little Dalby at 7.00 pm**

Present

Councillors: Ingram, Blewett, Johnson, Watson and Davies

Clerk: Michele Jones

Borough and County Representatives: 0

Members of the Public: 0

067/24 Apologies for Absence

Apologies were received from Borough Councillor Child.

068/24 To Receive Declarations of Interest in respect to items on the Agenda

There were no declarations of interest.

069/24 Agree and Sign Minutes of the Parish Council Meeting held on Wednesday 28th August 2024

It was resolved that the Minutes from the meeting held on Wednesday 28th August 2024 were correct and these were duly signed by Councillor Ingram, Chairman.

070/24 Matters arising from the Minutes of Parish Council Meeting held on Wednesday 28th August 2024

- (a) The Clerk advised Councillors that both MBC and Biffa had been advised about the overflowing dog bin at the Pickwell Lane Car Park
- (b) The Clerk advised that Openreach had been advised of the BT cable in Little Dalby that had 'dropped' again onto the hedge. Councillor Johnson will send a 'what 3 words' location to the Clerk in order that it can be reported again.

071/24 Opportunity for County/Borough Councillors/members of the public to speak

There was no Borough or County Councillors in attendance.

072/24 Traffic Monitoring – Update

The Clerk advised that she had written to Edwards & Edwards advising them that the Parish Council accepts their quote of £400.00 plus VAT for report following the traffic surveys undertaken earlier in the year.

073/24 Street-lighting – Update

This was deferred to the next Parish Council meeting on Wednesday 30th October 2024.

074/24 Planning Matters – Update

The Clerk advised that any changes since the August meeting were in bold.

(a) Update on Status of Applications – 2nd October 2024:

Number	Address	Description	Status
23/00959/FULHH	Ashgrove Gartree Hill Road Little Dalby	Demolition of outbuilding. Erection of single storey outbuilding to provide gymnasium ancillary accommodation	PERMIT
22/00998/FULHH	18 Cross Lane Burton Lazars	Log Cabin/Annex	Pending
24/00846/FULHH	12 Melton Road Burton Lazars	Proposed 2 Storey Rear Extension	Pending
23/00059/DIS	Former Site of Sandy Lane Poultry Farm Sandy Lane Melton Mowbray	Discharge of Conditions 3 (Materials), 4 (Landscape Management Plan), 5 (Environmental Report), 6 (Written Scheme of Remediation), 9 (Written Scheme of Investigation), 12 (Hard and Soft Landscape Detail), 14 (Surface Water Drainage), 15 (Revised Discharge and Storage Calculations), 16 (Sandy Lane Improvements), 17 (Sandy Lane Junction Sight Lines) and 18 (Access Scheme) of planning approval 15/00537/OUT dated 19 April 2017	Pending
15/00127/OUT	Land adjacent to Childs Cottage Melton Road Burton Lazars	Updated information received – Erection of up to 175 (C3) dwellings and associated public open space, landscaping and drainage infrastructure	PC has sent a response to MBC
24/00393/FULHH	38 Main Street Great Dalby	Demolition of existing outbuilding to make way for new detached single garage	Pending PC has sent a response to MBC
24/00832/FUL	5 Main Street Great Dalby	Proposed Erection of Detached Dwelling	Pending PC has sent a response to MBC
24/00879/FULHH	Brook Farm 8 Nether End Great Dalby	Single Storey Rear Extension	Pending
24/00431/FULHH	19A Top End Great Dalby	Side Extension Over Existing Garage	Pending PC will send a response to MBC
24/00047/FUL	Land Adjacent to 7 Main Street, Great Dalby	Erection of one dwelling house (Revised design – planning permission 18/01345/FUL)	PERMIT
23/00151/FUL	Field Farm Kirby Road Great Dalby	Stationing of mobile home for an agricultural worker for a 3 Year limited period (resubmission of application 20/00539/FUL	Pending PC has sent a response to MBC

21/00825/VAC	OS4240 Burdetts Close Great Dalby	Variation of Conditions: 5,8 and 23 and discharge of conditions 3,4,11,12,16,17,18,19,20 and 21 to application 18/00721/OUT	Pending
21/00289/REM	OS 4240 Burdetts Close Great Dalby	Reserve Matters application for Scale, External Appearance of the building(s), Landscaping of the site (as listed in Condition 2 on the Outline Planning Approval 18/00721/OUT)	Pending
21/00998/GDOCOU	Home Farm Burrough Road Little Dalby	Proposed change of use of modern agricultural building to flexible commercial use	Pending

075/24 Project Groups – Update

- (a) **Little Dalby Telephone Kiosk and Defibrillator** – The restoration work on the kiosk has now been completed and the new signage has been received. BT has advised that power will need to be provided to the kiosk. The Clerk will make enquiries regarding defibrillator costs and Councillor Ingram will make enquiries to the Trust as to how power has been supplied to the kiosk previously.
- (b) **Great Dalby Bridge** – Councillor Ingram advised that LCC will be sending someone to take a look at the condition of the bridge although they do carry out an annual/bi-annual inspection.
- (c) **Summer Camp 2024** – The Clerk advised that the invoices for summer 2024 had been paid. 38 children in total had attended – 15 from the Parish and 23 from outside the Parish. Councillors Blewett and Davies agreed to meet with the organisers to discuss the pricing strategy for 2025. The Clerk will request dates for a meeting.
- (d) **Traffic Monitoring** – Agenda Item 072/24
- (e) **Website** – Nothing to report
- (f) **EV Charging** – The Clerk advised that she had not received any future dates from the Burton Lazars Village Hall Management Committee
- (g) **Street-lighting** – Agenda Item 073/24. Deferred to the next meeting
- (h) **Kings Wood/Monarchs Walk** – Councillor Ingram advised that this would be a project for 2026
- (i) **Community Initiative Scheme** – The Clerk advised that a request from St James Church, Burton Lazars had been received for the purchase of Tommy Statues and Lamp Post Poppies to celebrate Remembrance Sunday. The Clerk reminded Councillors that they had agreed the purchase of 9 Lamp Post poppies at the June meeting in the sum of £27.00. It was proposed by Councillor Watson and seconded by Councillor Blewett that the Parish Council purchases 3 garden Tommy Statues at a cost of £89.99 plus VAT for the Church presuming

that is what the Church wanted and that we should not purchase the two larger statues as they were too expensive.

It was agreed that the Clerk would send Councillor Watson a summary of schemes already supported to assist with the re-advertising of the Scheme on social media

- (j) **Little Dalby Church Track/Path** – Councillor Ingram advised that LCC will be undertaking the work prior to Christmas

076/24 Review and Agree Financial Reports

The Clerk had sent to Councillors in advance of the meeting a list of payments required from 1st September 2024 - 30th September 2024. The payments were proposed by Councillor Blewett and seconded by Councillor Davies.

Month	Payee	Purpose	Amount £
September 2024	M E Jones (Clerk)	Wages (September)	713.96
September 2024	OMNI	Summer Holiday Club (Week 2)	1,800.00
September 2024	Direct 365 Ltd	Defibrillator Panel Signage – Little Dalby Kiosk	104.70

077/24 To Approve External Auditor's Report 2023/2024

The Clerk had sent the report to Councillors on 22nd September and it has been published on the website. It was proposed by Councillor Ingram and seconded by Councillor Watson that the report be approved. Councillors agreed that the Clerk should commence the audit process in preparation for the April meeting and not the May meeting which has been the case in previous years.

078/24 To Discuss Clerk's Pay Scale and Remuneration

Following discussions, Councillor Ingram proposed that from 1st October 2024 the Clerk should move from SPC12 - £13.73 to SCP15 - £14.45 in line with the National Association of Local Councils Pay Scales. This was seconded by Councillor Blewett and agreed unanimously.

079/24 To Discuss Replacement of Parish Council's IT Equipment and Agree a Budget

Following discussions, it was proposed by Councillor Ingram and seconded by Councillor Watson that the sum of £1,000.00 exclusive of VAT is made available to the Clerk for the purchase of replacement IT equipment for the Parish Council.

080/24 Parish Councillors' Reports and Risk Assessments

Councillor Davies:

Advised about the flooding around the Brook in Great Dalby – Councillor Davies will liaise with Councillor Johnson

Councillor Johnson:

Advised that the road repairs on Woodgate Hill had been completed – the Parish Council gave its thanks to Highways

Advised that the water situation beneath the mat at the Play Area in Great Dalby had not been completely resolved

Councillor Watson:

Advised that CCTV cameras on the lamp post at the bottom of Pebble Yard intermittently appear and then disappear – the Parish Council knows nothing about this. The Clerk will write to both the Borough Councillor and County Councillor

Councillor Blewett:

Advised that he had spoken to a parishioner on New Road about flood water running down from Peppers Lane onto New Road which was having an impact on their property – they have written to both MBC and LCC on previous occasions. LCC have agreed to come and take a look at the situation again. The Clerk will write to both LCC Highways and Severn Trent on behalf of the Parish Council

Advised that Sawgate Lane, Burton Lazars had again flooded during the recent heavy rain – the Clerk will write to the Borough Councillor to enquire if anything can be done to prevent this

Councillor Ingram:

Gave an update on the completion of the Melton Distributor Road following the article that appeared in the Melton Times about the delay in completion

As Street-lighting has been deferred to the next meeting – The Clerk will write to County Councillor Orson and invite him to the meeting

081/24 Clerk's Report:

Communication received from Rev Jane Walker in support of Great Dalby School with a minute's silence at the memorial on the Green

MMDR Road Closure – B676 – Saxby Road – Monday 7th October – Sunday 20th October

MMDR Road Closure – A607 – Monday 21st October – Thursday 5th December

082/24 Date and Time of Next Meeting:

Wednesday 30th October 2024 at St James Church, Burton Lazars

Signed (Chairman)

Date: