

**Minutes of the Parish Council Meeting of Burton and Dalby Parish Council  
held on Wednesday 22<sup>nd</sup> June 2022 in St Swithun's Church, Great Dalby  
At 7.00 pm**

**Present**

Councillors: Ingram, Johnson, Blewett, Watson and Davies

Clerk: Michele Jones

Borough and County Representatives: 0

Members of the Public: 0

**019/22 Apologies for Absence**

Apologies were received from Councillor Hickling and Borough Councillor Child.

**020/22 To Receive Declarations of Interest in respect to items on the Agenda**

Councillor Ingram declared an interest in Agenda Item 028/22.

**021/22 Agree and Sign Minutes of the Annual Parish Council Meeting held on Tuesday 3<sup>rd</sup> May 2022**

**It was resolved** that the Minutes from the meeting held on Tuesday 3<sup>rd</sup> May would be signed at the next meeting when the action below, which had been omitted from these Minutes, was undertaken by the Clerk.

**022/22 Matters Arising from the Minutes of the Annual Parish Council Meeting held on Tuesday 3<sup>rd</sup> May 2022**

- 005/21 Clerk to forward Business Contingency Plan to Councillor Watson together with back-up and password information.

**023/21 Opportunity for County/Borough Councillors/members of the public to speak**

There were no County/Borough Councillors/Members of the Public in attendance.

**024/21 Planning Matters – Update**

(a) Update on Status of Applications – 17<sup>th</sup> June 2022:

<b>Number</b>	<b>Address</b>	<b>Description</b>	<b>Status</b>
21/00834/FUL	Meadow Cottage 37 New Road Burton Lazars	Demolition of existing dwelling and outbuilding and erection of a replacement three bedroom dwelling with detached double garage, associated landscaping and means of access	Went to Planning Committee on 03.02.2022 – Revisions Required  <b>Before Planning Committee on 23.06.2022</b>

20/00438/REM	Former site of Sandy Lane Poultry Farm Sandy Lane	Layout, Scale, Appearance and Landscaping	Pending <b>Councillors attended a meeting on 17.06.2022</b>
15/00127/OUT	Land adjacent to Childs Cottage Melton Road Burton Lazars	Updated information received – Erection of up to 175 (C3) dwellings and associated public open space, landscaping and drainage infrastructure	PC has sent a response to MBC
22/00449/VAC	Sunningdale 25 Top End Great Dalby	Variation of Condition 2 (plans) and Condition 7 (parking and turning attached to application 18/00381/FUL to allow an alternative access arrangement	Pending
22/00441/FUL	Station Road Great Dalby	Erection of Agricultural Worker's Dwelling and improvements to existing access (re-submission of 19/01310/FUL)	Pending <b>PC has sent a response</b>
21/00669/FUL	10 Nether End Great Dalby	Extension to existing garage and conversion into a dwelling and provision of a new dropped kerb	Pending
22/00005/FULHH	Prince House Woodgate Hill Great Dalby	Extensions to form new utility, family room, garage and bedroom and alterations to internal layout	Pending
21/00825/VAC	OS4240 Burdetts Close Great Dalby	Variation of Conditions: 5,8 and 23 and discharge of conditions 3,4,11,12,16,17,18,19,20 and 21 to application 18/00721/OUT	Pending
21/00289/REM	OS 4240 Burdetts Close Great Dalby	Reserve Matters application for Scale, External Appearance of the building(s), Landscaping of the site (as listed in Condition 2 on the Outline Planning Approval 18/00721/OUT)  <b>Amended Plans Submitted</b>	Pending
21/00998/GDOCOU	Home Farm Burrough Road Little Dalby	Proposed change of use of modern agricultural building to flexible commercial use	Pending

Application No: 21/00834/FUL – Meadow Cottage, 37 New Road, Burton Lazars

Councillor Blewett advised that he would be attending the meeting of the Planning Committee on Thursday 23<sup>rd</sup> May on behalf of the Parish Council. He will be speaking in support of the application but with a caveat. It is hoped that the planning application will be dealt with/signed off at tomorrow's meeting.

#### **025/22 Sandy Lane Poultry Farm - Update**

Councillor Johnson advised that the Parish Council had chaired a meeting with Springbourne Homes who gave a presentation of their proposals for the site. The Case Officer and representatives from Melton Borough Council were in attendance. A subsequent meeting between Springbourne Homes and MBC will take place in due course to discuss the proposals.

### **026/22 Neighbourhood Plan Update**

The Clerk advised that an Examiner has now been appointed. His initial response to the Neighbourhood plan has been positive. The process is moving forward satisfactorily. The Parish Council will be contacted, in due course, with any points that will require clarification.

### **027/22 Traffic Monitoring within the Villages**

Prior to the meeting, Councillor Johnson had forwarded to Parish Councillors communication between herself and Mr Neal Edwards from Edwards & Edwards Consultancy regarding Section 10 of the Neighbourhood Plan where concerns had been raised relating to speeding in the villages, increased traffic subject to the new by-pass and inconsiderate and illegal parking. It was proposed by Councillor Ingram and seconded by Councillor Blewett that Mr Edwards be invited to attend a Parish Council meeting to discuss his proposals with a view to enlarging the scope of the roads covered to include speed, weight and type.

### **028/21 Proposed Youth Project Presentation**

It was proposed by Councillor Blewett and seconded by Councillor Watson that Option 3 from OMNI Lifestyle & Fitness was the preferred option for the Summer Holiday Club which would be supported by the Parish Council as part of the Queen's Platinum Jubilee year. Participants would be asked to provide feedback and it was agreed that the Parish Council would review the success of the event in each of the villages.

### **029/22 Audit Documentation – 2021/2022**

- (a) 2021/2022 Annual Governance Statement – this was signed by Councillor Ingram
- (b) 2021/2022 Accounting Statements – these were signed by Councillor Ingram

Prior to the meeting the Clerk had forwarded the above documents together with the Internal Auditor's statement to the Parish Councillors. It was resolved that they were a true record and the Clerk will forward them to the External Auditor.

### **030/22 Financial Reports**

It was agreed that a bank reconciliation statement for Quarter 1 – 30<sup>th</sup> June 2022 - will be available to the Parish Councillors at the next meeting.

There were no payments required in May and payments required in June will be included in the Minutes of the next meeting. These payments will include the costs of the Platinum Jubilee celebrations for each village.

### **031/22 Queen's Platinum Jubilee Celebrations in Burton Lazars, Great Dalby and Little Dalby**

All events across the 3 villages had been a success and were attended by a number of the Parish Councillors. The Clerk was in receipt of most of the invoices for each of the events. The Parish Council agreed that a letter of thanks should be sent to the organisers of the events as recognition of all the effort and hard work.

### **032/22 Siting of Dog Bin in Burton Lazars**

The dog bin that was erected on Dog Lane has been removed without the permission of the Parish Council and its whereabouts are unknown. The Parish Council agreed that the theft should be reported to the Police to obtain a crime number as the dog bin had been purchased from the Precept. A request will be made to have a WhatsApp/Facebook message sent out advising that we

had reported the bin stolen and asking for any information about its whereabouts. This was proposed by Councillor Blewett and seconded by Councillor Davies. The Clerk will display a poster on the notice-board in Burton Lazars asking residents to suggest suitable sites for the erection of a dog bin.

It was proposed by Councillor Johnson and seconded by Councillor Watson that the Parish Council considers erecting litter bins in the villages. It was agreed that a litter bin was to be placed on the lamp post opposite Dog Lane as soon as possible.

**033/22 Parish Councillors' Reports and Risk Assessments**

The bridge across the brook in Great Dalby requires some maintenance  
The washdyke compound in Great Dalby requires tidying up

**034/22 Clerk's Report**

The Clerk advised that she had registered the Parish Council to take part in the Community Speedwatch Programme.

**035/22 Date and Time of Next Meeting**

The next meeting will be held on Wednesday 31<sup>st</sup> August in St James Church, Burton Lazars at 7.00 pm

Signed ..... (Chairman)

Date: .....