

**Minutes of the Parish Council Meeting of  
Burton and Dalby Parish Council held on Wednesday 27<sup>th</sup> September 2023  
in St James Church, Burton Lazars at 7.00 pm**

**Present**

Councillors: Blewett, Johnson, Davies, Watson and Wilkinson

Clerk: Michele Jones

Borough and County Representatives: 0

Members of the Public: 0

**054/23 Apologies for Absence**

Apologies were received from Councillor Ingram and Borough Councillor Bob Child. In the absence of Councillor Ingram, Chairman, the meeting was taken by Councillor Blewett, Vice-Chairman.

**055/23 To Receive Declarations of Interest in respect to items on the Agenda**

There were no declarations of interest.

**056/23 Agree and Sign Minutes of the Parish Council Meeting held on Wednesday 30<sup>th</sup> August 2023**

It was resolved that the Minutes from the meeting held on Wednesday 30<sup>th</sup> August had been amended and these were duly signed by the Vice-Chairman.

**057/23 Matters Arising from the Minutes of Parish Council Meeting held on Wednesday 30<sup>th</sup> August 2023**

Councillor Watson reminded Councillors that a report on the OMNI Summer activities was required for the website. The Clerk was asked to write to OMNI asking for a report which can then be summarised for the website together with any photographs that can be used for Parish Council publicity purposes.

**058/23 Opportunity for County/Borough Councillors/members of the public to speak**

There was no Borough or County Councillor in attendance.

**059/23 Road Survey Work around the Parish of Burton and Dalby**

Prior to the meeting Councillor Wilkinson had sent to Councillors a copy of the brief he had prepared for the Traffic Study Reporting. He took Councillors through the document and advised that the Parish Council had received a quote from Edwards & Edwards in the sum of £1,500.00 plus VAT to undertake the analysis and reporting of the data from Leicestershire County Council together with attendance at a Parish Council meeting. It was proposed by Councillor Johnson and seconded by Councillor Watson that the Parish Council accept the quote and that Edwards & Edwards be invited to attend the November meeting. This was unanimously agreed.

The Parish Council had not yet received an invoice from Leicestershire County Council for the NPR or the tubes across the road which had been used as part of the road survey work.

### 060/23 QR Codes

Councillors Johnson and Watson advised that progress was being made with signage. Councillor Johnson advised that she had written to Historic England to explain what the Parish Council was doing. B&H Midland have been approached to produce the signage.

### 061/23 Councillors Meeting with Ernest Cook Trust

Councillor Johnson gave an update following the meeting both her and Councillor Ingram had attended with the Ernest Cook Trust who were very receptive to working with the Parish Council to pursue a number of our initiatives. Councillor Johnson advised that the Trust will make The Hollies available for future Parish Council meetings.

### 062/23 Rutland TT Petition – Update

Prior to the meeting the Clerk had circulated to Councillors a communication from the Clerk at Tilton on the Hill and Halstead Parish Council about a meeting taking place on Friday 6<sup>th</sup> October at Tilton on the Hill to discuss speeding vehicles travelling through the villages along the B6047. Councillors Ingram and Davies agreed to attend the meeting.

After some discussion, Councillors agreed that:

- (a) We understand that the petition is asking for Average Speed Cameras and we support them provided they work for motorcycles and all other vehicles
- (b) We are open to working with others on other road safety initiatives
- (c) We are open to speed reduction measures subject to residents' support

### 064/23 Planning Matters – Update

- (a) Update on Status of Applications – 27<sup>th</sup> September 2023:

Number	Address	Description	Status
23/00118/FULHH	Hall Farm Borough Road Little Dalby	Proposed Two Storey Extension	Pending
22/00998/FULHH	18 Cross Lane Burton Lazars	Log Cabin/Annex	Pending
23/00382/VAC	Former Site of Sandy Lane Poultry Farm Sandy Lane Melton Mowbray	Variation of Condition 1 (approved documents) of approval 20/00438/REM dated 15/04/2020 (Reserved matters of Layout, Scale, Appearance and Landscaping of 30 dwellings in association with outline approval 15/00537/OUT to amend site layout due to requirement to relocate road to align with existing farmer's right of access. (Site plan 15/50/14m, Landscape Master Plan EML SH 1100 01 Rev D to be replaced with EML SH 1100 01 – PL2 – Landscape Master Plan 82046-101-PI and Drainage Strategy	Approved

		to be replaced with 82046-101-P3	
23/00059/DIS	Former Site of Sandy Lane Poultry Farm Sandy Lane Melton Mowbray	Discharge of Conditions 3 (Materials), 4 (Landscape Management Plan), 5 (Environmental Report), 6 (Written Scheme of Remediation), 9 (Written Scheme of Investigation), 12 (Hard and Soft Landscape Detail), 14 (Surface Water Drainage), 15 (Revised Discharge and Storage Calculations), 16 (Sandy Lane Improvements),  17 (Sandy Lane Junction Sight Lines) and 18 (Access Scheme) of planning approval 15/00537/OUT dated 19 April 2017	Pending
15/00127/OUT	Land adjacent to Childs Cottage Melton Road Burton Lazars	Updated information received – Erection of up to 175 (C3) dwellings and associated public open space, landscaping and drainage infrastructure	Pending  <b>PC has sent a response to MBC</b>
23/00541/FULHH	Ivy Dene Barn 2A Burrough End Great Dalby	Demolition of existing outbuilding. Re-build to form annexe to main dwelling	Pending
23/00549/VAC	10 Nether End Great Dalby	Variation of Condition 2: Plans and removal of Condition 5: Implementation of new access prior to occupation in respect of previously approved application 21/00669/FUL	Pending  <b>Amended Plans submitted for Condition 2 &amp; 5</b>
23/00658/VAC	Station Road Great Dalby	Variation of Condition 2 (Approved Plans) of planning permission 22/00441/FUL to enable minor changes to the scheme. Variation of Conditions 3 (materials), 4 (window/door treatment, 5 (hard and soft landscaping scheme), 6 (existing and proposed levels and 7 (site drainage) to word as compliance with the details submitted within this application.	Approved
23/00151/FUL	Field Farm Kirby Road Great Dalby	Stationing of mobile home for an agricultural worker for a 3 Year limited period (resubmission of application 20/00539/FUL	Pending  <b>PC has sent a response to MBC</b>
21/00825/VAC	OS4240 Burdetts Close Great Dalby	Variation of Conditions: 5,8 and 23 and discharge of conditions 3,4,11,12,16,17,18,19,20 and 21 to application 18/00721/OUT	Pending  <b>Councillor Johnson attended a Planning Meeting on 14.09.2023</b>
21/00289/REM	OS 4240 Burdetts Close Great Dalby	Reserve Matters application for Scale, External Appearance of the building(s), Landscaping of the site (as	Pending

		listed in Condition 2 on the Outline Planning Approval 18/00721/OUT)	
21/00998/GDOCOU	Home Farm Burrough Road Little Dalby	Proposed change of use of modern agricultural building to flexible commercial use	Pending
20/01234/OUT	Yew Tree Farm 24 Top End Great Dalby	Outline Planning Application for up to 33 no. new dwellings	Pending  <b>PC has sent a response to MBC</b>

Councillor Wilkinson drew the Parish Council's attention to application 20/01234/OUT which, in his opinion, created uncertainty. It was proposed by Councillor Wilkinson and seconded by Councillor Davies that the Parish Council writes to MBC asking them to determine this application or, alternatively, write to the applicant asking them to withdraw the planning application on the grounds that it creates uncertainty.

#### **064/23 Councillor Working Groups – Update**

Following discussions, Councillors agreed that there would be some minor amendments to the Working Group titles and Councillor Watson requested that he be part of the Village Enhancement and Parish Council Assets Groups.

Planning	Councillors Johnson and Wilkinson
Village Enhancements	Councillors Johnson, Davies, Watson and Ingram
Traffic Monitoring	Councillors Johnson and Wilkinson
Vegetation Management	Councillors Johnson, Ingram and Blewett
Parish Council Assets	Councillors Johnson, Watson and Ingram
Children's Holiday Activities	Councillor Davies and Blewett
Grants to Community Groups	Councillors Davies and Blewett
Finance	Councillors Watson, Wilkinson and Ingram

Prior to the meeting the Clerk had circulated to Councillors the location of the street-lights owned by both the Parish Council and Leicestershire County Council. The Clerk advised that the Parish Council's Asset Register required up-dating. Councillors agreed to advise the Clerk of the assets within each of the villages for correlation prior to the next meeting.

#### **065/23 Councillor Working Groups – Additional Groups**

Following discussions, Councillors agreed that both Ecology and Heritage together with Wildflower Verges and Surveys would be included under Village Enhancements.

#### **066/23 General Maintenance of Village Amenities**

Following discussions, Councillors agreed that this item had been covered under Agenda Item 064/23.

#### **067/23 What's For the Community – News Bulletins?**

Councillors identified various items for inclusion in the Parish Council's News Bulletin namely the Community Initiative Fund, our attendance at other Parish Council Meetings, the number of attendees at the Summer Youth Initiative and the dates and locations of future Parish Council Meetings.

Councillor Blewett, prior to the meeting, had circulated to Councillors an initial draft outlining details of the Community Initiative Fund. Photographs of recent village community events, supported by the Parish Council would be obtained. The Clerk was asked to contact Burton Lazars Village Hall Committee for photographs of recent events in Burton Lazars and Councillor Davies will obtain some photographs from recent events in Great Dalby.

### **068/23 Review and Agree Financial Reports**

The Clerk had sent to Councillors in advance of the meeting a list of payments required from 1<sup>st</sup> September to 30<sup>th</sup> September 2023. The payments were proposed by Councillor Watson and seconded by Councillor Wilkinson.

<b>Month</b>	<b>Payee</b>	<b>Purpose</b>	<b>Amount £</b>
September	M E Jones (Clerk)	Wages (September)	661.96
	Moore Accountants	External Audit Fee	252.00
	2commune	Website Hosting	552.00
	St James Church	PC Meeting – August 2023	20.00

The Clerk advised that the Bank Reconciliation Statement for the second quarter to 30<sup>th</sup> September 2023 would be presented at the October meeting.

The Clerk advised that she had been able to find venues for the Parish Council’s monthly meetings in Burton Lazars, Great Dalby and Little Dalby and that the meetings would alternate between each venues. The cost of the venues is:

Burton Lazars St James Church - £20.00 donation towards heating and lighting per meeting  
 Great Dalby Village Hall - £14.00 per hour (2 hours will be booked for the Parish Council meetings as we will require time to set up and close down)  
 The Hollies, Little Dalby – No charge

It was proposed by Councillor Blewett and seconded by Councillor Watson that the Parish Council approves the expenditure for the Parish Council meetings. This was unanimously agreed.

### **069/23 Parish Councillors’ Reports and Risk Assessments**

#### **Councillor Watson:**

- (a) Advised that 2 CCTV cameras had appeared on a lamp post at the bottom of his drive. The Parish Council were not aware of this. Councillor Watson will make enquiries and report back to the Parish Council.

#### **Councillor Johnson:**

- (a) Asked if there was an update on the red plastic gating around an area on a piece of grass verge between Top End and Main Street, Great Dalby, which is maintained by Leicestershire Highways. The Clerk was asked to follow this up.

#### **Councillor Blewett:**

- (a) Asked the Clerk to contact Severn Trent Water to ask about the number and dates of sewage discharges in Burton Lazars.

**Councillor Wilkinson:**

- (a) Advised that he will not be in attendance at the October meeting.

**070/23 Clerk's Report**

- (a) External Auditor's Report for 2022/2023 had been received. No actions required by the Parish Council
- (b) TTRO – Melton Road, Burton Lazars – 4<sup>th</sup> October 2023 – speed reduction required from 50 mph to 30 mph to allow Severn Trent to carry out carriageway surface repairs
- (c) Not available w/c Monday 23<sup>rd</sup> October to Friday 27<sup>th</sup> October inclusive. Items for the October Agenda will be required from Councillors a week earlier

**071/23 Date and Time of Next Meeting**

The next Parish Council meeting will take place on Tuesday 31<sup>st</sup> October at 7.00 pm in Great Dalby Village Hall.

Signed ..... (Chairman)

Date: .....