

**Minutes of the Parish Council Meeting of
Burton and Dalby Parish Council held on Wednesday 28th June 2023
in St Swithun's Church, Great Dalby at 7.00 pm**

Present

Councillors: Ingram, Blewett, Johnson and Davies

Clerk: Michele Jones

Borough and County Representatives: 1

Members of the Public: 1

021/23 Apologies for Absence

Apologies were received from Councillors Watson and Wilkinson and County Councillor, Joe Orson. Borough Councillor Child had advised the Clerk that he had to attend another meeting but, if able to, would join the Parish Council meeting.

022/23 To Receive Declarations of Interest in respect to items on the Agenda

There were no declarations of interest.

023/23 Agree and Sign Minutes of the Annual Parish Council Meeting held on Wednesday 17th May 2023

It was resolved that the Minutes from the meeting held on Wednesday 17th May would not be signed as amendments were required. It was agreed that these Minutes would be signed at the August meeting together with the Minutes from this meeting.

024/23 Matters Arising from the Minutes of Parish Council Meeting held on Wednesday 17th May 2023

- (a) 006/23 - Letter to Great Dalby School had not yet been sent
- (b) 010/23 – Draft response to Borough Councillor Child's email. Councillor Wilkinson to write the communication and circulate to Councillors. Councillor Johnson advised that a letter had been sent to Richard Redford at MBC
- (c) 016/23 – Councillor Ingram meeting with Michael Birnie from Ernest Cook Trust with Councillors Wilkinson and Blewett. This meeting has not yet taken place
- (d) 016/23 – The red plastic gating has not been removed from the grass verge between Top End and Main Street, Great Dalby

025/23 Opportunity for County/Borough Councillors/members of the public to speak

Borough Councillor, Bob Child, was in attendance and gave an update on the southern MMDR – Melton Mowbray Distributor Road.

Mary Freeland, B2C Campaign Manager from Upp Broadband gave an update on the development in Burton Lazars within the next couple of days after which customers would be sought. Mary will liaise with the Clerk and provide an article for the front page of the Parish Council website.

026/23 Planning Matters – Update

(a) Update on Status of Applications – 23rd June 2023:

Number	Address	Description	Status
23/00118/FULHH	Hall Farm Borough Road Little Dalby	Proposed Two Storey Extension	Pending
23/00248/FULHH	The Laurels 25 New Road Burton Lazars	Single Storey Extension	Approved
23/00404/FUL	The Grange Country Guest House 32 New Road Burton Lazars	Change of Use to Dwelling House, Infill Extension to Kitchen and Insertion of New Window in construction of new dwelling	Pending PC has sent a response to MBC
22/00998/FULHH	18 Cross Lane Burton Lazars	Log Cabin/Annex	Pending
23/00382/VAC	Former Site of Sandy Lane Poultry Farm Sandy Lane Melton Mowbray	Variation of Condition 1 (approved documents) of approval 20/00438/REM dated 15/04/2020 (Reserved matters of Layout, Scale, Appearance and Landscaping of 30 dwellings in association with outline approval 15/00537/OUT to amend site layout due to requirement to relocate road to align with existing farmer's right of access. (Site plan 15/50/14m, Landscape Master Plan EML SH 1100 01 Rev D to be replaced with EML SH 1100 01 – PL2 – Landscape Master Plan 82046-101-PI and Drainage Strategy to be replaced with 82046-101-P3	Pending
23/00059/DIS	Former Site of Sandy Lane Poultry Farm Sandy Lane Melton Mowbray	Discharge of Conditions 3 (Materials), 4 (Landscape Management Plan), 5 (Environmental Report), 6 (Written Scheme of Remediation), 9 (Written Scheme of Investigation), 12 (Hard and Soft Landscape Detail), 14 (Surface Water Drainage), 15 (Revised Discharge and Storage Calculations), 16 (Sandy Lane Improvements), 17 (Sandy Lane Junction Sight Lines) and 18 (Access Scheme) of planning approval 15/00537/OUT dated 19 April 2017	Pending
15/00127/OUT	Land adjacent to Childs Cottage Melton Road Burton Lazars	Updated information received – Erection of up to 175 (C3) dwellings and associated public open space, landscaping and drainage infrastructure	Pending PC has sent a response to MBC

23/00216/VAC	10 Nether End Great Dalby	Removal of Condition 5 (Implementation and Access) in respect of previously approved 21/00669/FUL	Withdrawn
23/00151/FUL	Field Farm Kirby Road Great Dalby	Stationing of mobile home for an agricultural worker for a 3 Year limited period (resubmission of application 20/00539/FUL	Pending PC has sent a response to MBC
21/00825/VAC	OS4240 Burdetts Close Great Dalby	Variation of Conditions: 5,8 and 23 and discharge of conditions 3,4,11,12,16,17,18,19,20 and 21 to application 18/00721/OUT Went to Planning Committee on 29.09.2022 who unanimously deferred making a decision	Pending
21/00289/REM	OS 4240 Burdetts Close Great Dalby	Reserve Matters application for Scale, External Appearance of the building(s), Landscaping of the site (as listed in Condition 2 on the Outline Planning Approval 18/00721/OUT) Amended Plans Submitted	Pending
21/00998/GDOCOU	Home Farm Burrough Road Little Dalby	Proposed change of use of modern agricultural building to flexible commercial use	Pending
20/01234/OUT	Yew Tree Farm 24 Top End Great Dalby	Outline Planning Application for up to 33 no. new dwellings	Pending PC has sent a response to MBC

The Clerk advised that MBC had sent, on the day of the meeting, Planning Application:
23/00541/FULHH – Ivy Dene Barn, 2A Burrough End, Great Dalby. Demolition of existing
outbuilding; Re-build to form annexe to main dwelling

Parish Councillors Ingram, Johnson and Blewett together with Borough Councillor Child and Lee
Harris from Springbourne Homes had attended a meeting at the offices of MBC on Monday 26th June
regarding the Former Site of Sandy Lane Poultry Farm, Sandy Lane. Following the meeting it was
agreed that the Parish Council would send a letter to Richard Redford at MBC.

027/23 Road Survey Work around the Parish of Burton and Dalby

Communications between all parties are taking place. The Parish Council is awaiting clarification on
what data will be available and whether alternative surveys were carried out to take into account
school holidays and the road works on the A606 at Burton Lazars.

028/23 QR Codes

Councillor Johnson advised that she had not yet met with Councillor Watson to discuss this further.
Additional research was required and Councillors agreed that it may be appropriate to involve an
organisation who specialises in this area.

029/23 Annual Governance and Accountability Return – External Audit

- (a) Internal Audit. The Clerk advised Councillors that the Internal Audit had taken place.
- (b) Annual Governance Statement 2022/2023. This was agreed by Council and signed by both the Chairman and the Clerk
- (c) Accounting Statements. These were agreed by Council and signed by both the Chairman and the Clerk

The Clerk advised that all the documents relating to the 2022/2023 audit would be sent to the External Auditor after the meeting.

030/23 Review and Agree Financial Reports

The Clerk had sent to Councillors in advance of the meeting a list of payments required from 1st June to 30th June 2023. The payments to the Clerk and to Zurich Municipal were proposed by Councillor Ingram and seconded by Councillor Blewett. The payment to Edwards & Edwards was not approved at this meeting as further information was required.

Month	Payee	Purpose	Amount £
June	M E Jones (Clerk)	Salary (June)	468.89
	Zurich Municipal	Insurance	570.40
	Edwards & Edwards	Data Collection (Traffic)	912.00

031/23 Parish Councillors' Reports and Risk Assessments

Councillor Johnson:

There is a length of verge on Main Street, Great Dalby that is not always cut by LCC. Councillor Johnson will provide the Clerk with photographs and requested that the Clerk contact Darryl Goddard to undertake the work when he visits the village to cut the grass on the Village Green if it has not been done.

Councillor Davies:

The streetlight at 36 Main Street, Great Dalby – the Clerk advised that the Parish Council is not responsible for the ivy growing up the lamp post as it would appear to be growing from the boundary hedge at the property. A communication has been sent to the resident.

Councillor Blewett:

The railings outside St James Church had been painted. This had been done as part of the King's Coronation Big Help Out.

032/23 Clerk's Report

033/23 Date and Time of Next Meeting

The next meeting will be held on Wednesday 30th August at 7.00 pm – venue to be confirmed

Signed (Chairman)

Date: