

**Minutes of the Parish Council Meeting of
Burton and Dalby Parish Council held on Wednesday 29th November 2023
in St James Church, Burton Lazars at 7.00 pm**

Present

Councillors: Ingram, Blewett, Johnson, Davies and Wilkinson

Clerk: Michele Jones

Borough and County Representatives: 0

Members of the Public: 0

088/23 Apologies for Absence

Apologies were received from Councillor Watson, Borough Councillor Bob Child and County Councillor Joe Orson.

089/23 To Receive Declarations of Interest in respect to items on the Agenda

There were no declarations of interest.

090/23 Agree and Sign Minutes of the Parish Council Meeting held on Tuesday 31st October 2023

It was resolved that the Minutes from the meeting held on Tuesday 31st October 2023 had been amended and these were duly signed by the Chairman.

091/23 Matters Arising from the Minutes of Parish Council Meeting held on Tuesday 31st October 2023

There were no Matters Arising.

092/23 Opportunity for County/Borough Councillors/members of the public to speak

There was no Borough or County Councillors in attendance. There were no members of the public in attendance.

093/23 Presentation of Traffic Data and Analysis within the Parish

Mr Duncan Forbes from EAE Consultancy gave a presentation following the analysis of data that had been collected as part of the Parish Council's Traffic Monitoring throughout the villages. He went through the data collected, the results and the conclusions from all 3 villages. The Parish Council were advised of factors that influence Highway's priorities, were given information on the Community Speed-watch programme and the pros and cons of the different speed measures that could be introduced.

Councillors requested that he include the recent accident on Burrough Hill in his report and share the final report with Councillor Wilkinson. It was agreed that a copy of the report will be shared with Tilton-on-the-Hill Parish Council and a summary prepared and added to the Parish Council website and village social media platforms.

Councillors agreed that future monitoring was required by the Parish Council and thanked Mr Forbes for his presentation.

094/23 QR Codes

Councillor Johnson advised that B&H Midland were in the process of preparing a report of other suppliers pending their closure due to retirement. Councillor Ingram suggested that the Parish Council consider using DSCM in Sibley.

095/23 Planning Matters – Update

(a) Update on Status of Applications – 29th November 2023:

Number	Address	Description	Status
23/00118/FULHH	Hall Farm Borough Road Little Dalby	Proposed Two Storey Extension	Approved
23/00813/FULHH	The Grange 32 New Road Burton Lazars	Construction of a new garage with upper floor hobby/workshop space for use incidental to the occupation of the dwelling, including demolition of existing outbuildings	Pending PC has sent a response to MBC
22/00998/FULHH	18 Cross Lane Burton Lazars	Log Cabin/Annex	Pending
23/00963/DIS	Former Site of Sandy Lane Poultry Farm Sandy Lane Melton Mowbray	Discharge of Condition 7 (elevations, materials and site boundary details), Condition 9 (ecology mitigation report) and Condition 10 (front garden landscaping) of planning approval 20/00438/REM dated 14.12.2022	
23/00059/DIS	Former Site of Sandy Lane Poultry Farm Sandy Lane Melton Mowbray	Discharge of Conditions 3 (Materials), 4 (Landscape Management Plan), 5 (Environmental Report), 6 (Written Scheme of Remediation), 9 (Written Scheme of Investigation), 12 (Hard and Soft Landscape Detail), 14 (Surface Water Drainage), 15 (Revised Discharge and Storage Calculations), 16 (Sandy Lane Improvements), 17 (Sandy Lane Junction Sight Lines) and 18 (Access Scheme) of planning approval 15/00537/OUT dated 19 April 2017	Pending
15/00127/OUT	Land adjacent to Childs Cottage Melton Road Burton Lazars	Updated information received – Erection of up to 175 (C3) dwellings and associated public open space, landscaping and drainage infrastructure	Pending PC has sent a response to MBC
23/00541/FULHH	Ivy Dene Barn 2A Burrough End Great Dalby	Demolition of existing outbuilding. Re-build to form annexe to main dwelling	Pending
23/00549/VAC	10 Nether End Great Dalby	Variation of Condition 2: Plans and removal of Condition 5: Implementation of new access prior to occupation in respect of previously approved application 21/00669/FUL	Pending Amended Plans submitted for Condition 2 & 5

23/00151/FUL	Field Farm Kirby Road Great Dalby	Stationing of mobile home for an agricultural worker for a 3 Year limited period (resubmission of application 20/00539/FUL	Pending PC has sent a response to MBC
21/00825/VAC	OS4240 Burdetts Close Great Dalby	Variation of Conditions: 5,8 and 23 and discharge of conditions 3,4,11,12,16,17,18,19,20 and 21 to application 18/00721/OUT	Pending
21/00289/REM	OS 4240 Burdetts Close Great Dalby	Reserve Matters application for Scale, External Appearance of the building(s), Landscaping of the site (as listed in Condition 2 on the Outline Planning Approval 18/00721/OUT)	Pending
21/00998/GDOCOU	Home Farm Burrough Road Little Dalby	Proposed change of use of modern agricultural building to flexible commercial use	Pending
20/01234/OUT	Yew Tree Farm 24 Top End Great Dalby	Outline Planning Application for up to 33 no. new dwellings	Pending PC has sent a response to MBC

The Clerk advised Councillors that MBC had been contacted for an update in relation to application no. 22/00998/FULHH and 20/01234/OUT

096/23 Councillor Working Groups – Update

Village Enhancements: – These areas are to be individually assessed and will need to be identified

Traffic Monitoring: – Councillor Wilkinson suggested that a ‘Traffic Page’ be added to the website

Vegetation Management: – Councillor Blewett advised that works were required to the overhanging vegetation on Green Lane at the top of Peppers Lane/Cross Lane, Burton Lazars. The Clerk will contact footpaths at LCC.

Parish Council Assets: – The Clerk thanked Councillors for providing a list of the assets in each village. The bench on Cross Lane, outside the church, is not an asset of the Parish Council as it was donated to the WI. A full list of assets will be prepared by the Clerk for circulation to the Councillors.

Children’s Holiday Activities and Grants to Community Groups: - It was agreed that the Clerk would ask Councillor Watson to populate the website with the Grants to Community Groups flyer.

Finance: - The Finance Group had met prior to the meeting. The Clerk circulated to all Councillors a copy of the documentation that will be used to present the figures to the Parish Council each quarter in relation to budget versus expenditure.

097/23 What’s For the Community – News Bulletins

It was agreed that the Clerk would ask Councillor Watson to populate the website with the most recent News Bulletin. It was proposed by Councillor Ingram and seconded by Councillor Blewett that a News Bulletin would be produced every quarter for the website.

098/23 Review and Agree Financial Reports

The Clerk had sent to Councillors in advance of the meeting a list of payments required from 1st November to 30th November 2023. The payments were proposed by Councillor Davies and seconded by Councillor Ingram.

Month	Payee	Purpose	Amount £
November	M E Jones (Clerk)	Wages (November)	661.96
	2commune Ltd	Councillor PC Email Addresses	252.00
	Campaign to Protect	Membership	60.00

It was proposed by Councillor Ingram and seconded by Councillor Johnson that the Clerk purchases a new Dog Bin and Litter Bin.

099/23 Parish Councillors' Reports and Risk Assessments

Councillor Blewett:

- (a) Advised that he had spoken with members of the Village Hall Management Committee and was currently evaluating the opportunity of having EV charging points in the village of Burton Lazars. The response of those that he had spoken to was positive.

Councillor Ingram:

- (a) Gave an update following his meeting with GallifordTry and advised that he would be meeting with the Ernest Cook Trust next week.

100/23 Clerk's Report

- (a) Councillors were asked if their new PC email accounts were active. It was agreed that these would be used from 1st January 2024
- (b) Notification from LCC has been received that the footpath on Cross Lane, closed by the construction of the bypass is now open
- (c) Notification from MBC – Local Plan Update – Issues and Options (Regulation 18) Consultation MBC Employment Land Study
- (d) Precept for 2024/2025 needs to be approved before Monday 15th January 2024.

101/23 Date and Time of Next Meeting

The next Parish Council meeting will take place on Wednesday 20th December at 7.00 pm in Great Dalby Village Hall.

Signed (Chairman)

Date: