

**Minutes of the Parish Council Meeting of Burton and Dalby Parish Council  
held on Thursday 2<sup>nd</sup> March 2023 in St Swithun's Church, Great Dalby  
At 7.15 pm**

**Present**

Councillors: Ingram, Blewett, Johnson, Watson and Wilkinson

Clerk: Michele Jones

Borough and County Representatives: 2

Members of the Public: 0

**086/22 Apologies for Absence**

Apologies were received from Councillor Davies.

**087/22 To Receive Declarations of Interest in respect to items on the Agenda**

There were no Declarations of Interest on any Agenda Item.

**088/22 Agree and Sign Minutes of the Parish Council Meeting held on Wednesday 4<sup>th</sup> January 2023**

It was resolved that the Minutes from the meetings held on Wednesday 4<sup>th</sup> January 2023 were approved and signed.

**089/22 Matters Arising from the Minutes of Parish Council Meeting held on Wednesday 4<sup>th</sup> January 2023**

There were no matters arising

**090/22 Opportunity for County/Borough Councillors/members of the public to speak**

Borough Councillor Child advised that:

- (a) he had been in communication with staff at MBC in relation to Planning Application 23/00153/FULHH
- (b) he had attended meetings regarding the sewer problems at Burdetts Close, Great Dalby
- (c) he had been in communication with staff at MBC in relation to the proposed development at Sandy Lane

County Councillor Orson advised that:

- (a) Residents would be in receipt of the Council Tax Bills within the next few days
- (b) The NHS is committed to a second Doctors' Surgery in Melton
- (c) A number of asylum seekers are being housed in Scalford at the Hotel
- (d) It is anticipated projects will be generated to enhance the nightlife in Melton

**091/22 Melton Mowbray Distributor Road – Update**

County Councillor Orson advised that Ecology Work had commenced with a number of the hedges being removed prior to the bird nesting season.

## 092/22 Planning Matters – Update

(a) Update on Status of Applications – 28<sup>th</sup> February 2023:

Number	Address	Description	Status
22/01348/FULHH	2A New Road Burton Lazars	Raising of existing roof by 1m, insert dormer windows and roof lights, external installation and render with solar panels to the rear. New pitched roof to the existing garage	Approved
23/00153/FULHH	The Grange Country Guest House 32 New Road Burton Lazars	Extension to Kitchen and Insertion of Window on Front Elevation	Pending
22/00998/FULHH	18 Cross Lane Burton Lazars	Log Cabin/Annex	Pending
23/00059/DIS	Former Site of Sandy Lane Poultry Farm Sandy Lane Melton Mowbray	Discharge of Conditions 3 (Materials), 4 (Landscape Management Plan), 5 (Environmental Report), 6 (Written Scheme of Remediation), 9 (Written Scheme of Investigation), 12 (Hard and Soft Landscape Detail), 14 (Surface Water Drainage), 15 (Revised Discharge and Storage Calculations), 16 (Sandy Lane Improvements), 17 (Sandy Lane Junction Sight Lines) and 18 (Access Scheme) of planning approval 15/00537/OUT dated 19 April 2017	Pending
15/00127/OUT	Land adjacent to Childs Cottage Melton Road Burton Lazars	Updated information received – Erection of up to 175 (C3) dwellings and associated public open space, landscaping and drainage infrastructure	Pending  <b>PC has sent a response to MBC</b>
23/00039/FULHH	Woodentop 15A Top End Great Dalby	Part retrospect application for the retention of one air conditioning unit installed at the side of the dwelling and the installation of one air-conditioning unit to the rear of the dwelling	Pending
23/00087/LBC	Dulce Domun 14 Burrough End Great Dalby	To replace six windows- five on front elevation due to rotting timber and general wear and tear. Windows will be replaced with Acoya high performance soft wood frames and will be exact replicas of the existing windows. The glazing will be upgraded to 12mm Heritage Clarity individual double glazed units with a U value of 2.17  2 windows on the front elevation and 5 on the rear elevation were replaced with Listed Building Consent in 2015	Pending

		(Application No. 15/00076/LBC) and 2019 (Application No. 19/00699/LBC)	
22/01177/FUL	Great Dalby Methodist Church 29 Main Street Great Dalby	Change of Use from Class F1 to C3 Residential	Pending  <b>Parish Council have sent a response</b>
21/00825/VAC	OS4240 Burdetts Close Great Dalby	Variation of Conditions: 5,8 and 23 and discharge of conditions 3,4,11,12,16,17,18,19,20 and 21 to application 18/00721/OUT <b>Went to Planning Committee on 29.09.2022 who unanimously deferred making a decision</b>	Pending
21/00289/REM	OS 4240 Burdetts Close Great Dalby	Reserve Matters application for Scale, External Appearance of the building(s), Landscaping of the site (as listed in Condition 2 on the Outline Planning Approval 18/00721/OUT)  <b>Amended Plans Submitted</b>	Pending
21/00998/GDOCOU	Home Farm Burrough Road Little Dalby	Proposed change of use of modern agricultural building to flexible commercial use	Pending
20/01234/OUT	Yew Tree Farm 24 Top End Great Dalby	Outline Planning Application for up to 33 no. new dwellings	Pending  <b>PC has sent a response to MBC</b>
22/00635/FUL	Linby House 48 Main Street Great Dalby	Proposed 3 no. Shepherd Huts and associated landscaping	Pending  <b>PC has sent a response to MBC</b>
22/00759/FUL	4C Nether End Great Dalby	Approval for change of use from paddock to garden area – 3m x 1m Development to include patio area, gravel trap, pergola and retaining wall	Approved

**Prior to the meeting the Clerk had forwarded to Councillors notification of a Planning Application at North and East Melton Mowbray Distributor Road, Melton Mowbray – Planning Reference: 2023/VOCM/0019/LCC for their information**

#### **093/22 Former Site, Sandy Lane, Melton Mowbray - Update**

Following a meeting at MBC on Monday 27<sup>th</sup> February prior to the Parish Council meeting Councillor Wilkinson had sent to Councillors for consideration a Nissan Hut Position Statement. It was proposed by Councillor Blewett and seconded by Councillor Watson that the statement be sent by the Clerk tomorrow to Richard Redford and Louise Parker at Melton Borough Council and Lee Harris at Springbourne Homes.

### **094/22 Review Progress with the Neighbourhood Plan – Update**

Melton Borough Council has confirmed that the Neighbourhood Plan status is 'MADE'. Councillor Wilkinson advised the Parish Council to retain its licence with Parish On-line.

### **095/22 Village Funding Requests – King Charles III Coronation Activities**

Prior to the meeting the Clerk had circulated to Councillors the requests that had been received for funding towards village activities. All requests for contributions were 50% of the total cost of hosting the events. The remaining monies would be generated from ticket sales.

It was proposed by Councillor Ingram and seconded by Councillor Watson that the £100.00 requested towards the Coronation Quiz being organised by Great Dalby Pre-school be awarded.

It was proposed by Councillor Ingram and seconded by Councillor Wilkinson that the £1,000.00 requested towards the Family Picnic and evening event in Great Dalby be awarded with the proviso that 10 places at this event would be made available to residents in Little Dalby.

It was proposed by Councillor Ingram and seconded by Councillor Blewett that the £2,000.00 requested towards the Coronation Celebration in Burton Lazars be awarded.

The Clerk will write to the organisers of the village events with the Parish Council's decision, reminding them that payment will only be made against receipts received and, where possible, the receipts should be made out to Burton and Dalby Parish Council. In addition, a request will be made that a Parish Councillor attends a meeting where preparations for the event are discussed.

### **096/22 Review and Agree Financial Reports**

The Clerk had sent to Councillors in advance of the meeting a list of payments required from 1<sup>st</sup> January to 31<sup>st</sup> March. These were proposed by Councillor Ingram and seconded by Councillor Blewett as being correct.

<b>Month</b>	<b>Payee</b>	<b>Purpose</b>	<b>Amount £</b>
January	M E Jones (Clerk) Leicestershire County Council St James Church, Burton Lazars Leics Footpath Association	Salary (January) Street-lighting Heating – January 2023 Meeting Membership	468.89 4041.36 30.00 6.00
February	M E Jones (Clerk) Glasdon Darryl Goddard LRALC	Salary (February) Waste Bin – Burton Lazars Great Dalby Green Mowing Internal Audit Fee	468.89 207.56 140.00 220.00
March	M E Jones (Clerk)	Salary (March)	468.89

Parish Councillors signatures were updated on the bank mandate. In line with the previous mandate, it was resolved that any 2 councillors would sign in relation to transactions on the account. It was resolved that the Clerk and Responsible Financial Officer, Michele Jones, would be responsible for all electronic banking transactions.

**097/22 Parking in Great Dalby**

Councillor Watson advised that motorists had been parking on grass verges at various locations in Great Dalby and that motorists who dropped off and collected their children from the school had been parking without consideration to local residents and respecting the green spaces within the village. Councillors agreed that a letter should be sent to the school. The Clerk was requested to draft a letter and to send it to Councillors Johnson and Watson for approval.

**098/22 Parish Council Elections – May 2023**

The Clerk advised that upon receipt of the Candidate Nomination Packs that these would be distributed to Parish Councillors who wish to stand for election on Thursday 4<sup>th</sup> May. Councillors were reminded that their completed paperwork must be hand delivered to Melton Borough Council on Tuesday 4<sup>th</sup> April no later than 4.00 pm.

**099/22 Parish Councillors’ Reports and Risk Assessments**

Councillor Wilkinson advised that he will liaise with Neal Edwards regarding the traffic survey work to be undertaken on behalf of the Parish Council.

Councillor Johnson advised that the bench opposite the Brook in Great Dalby had now been renovated.

Councillor Blewett advised that following the road works in Burton Lazars the footpath up and down the hill on the same side as the Church was becoming dilapidated. The Clerk will report this to Highways.

Councillor Ingram advised that Gallifords were holding a ‘Meet the Contractor’ event at Melton Borough Council on 17<sup>th</sup> and 18<sup>th</sup> March in relation to the North and East Melton Distributor Road. He will forward the communication to Councillors.

**100/22 Clerk’s Report**

The Clerk advised that the black bin had been delivered to Councillor Blewett to be erected in Burton Lazars. She advised that as there were already ‘Dog Poo’ bins in the villages and that the Parish Council had a couple of extra ones that could be placed in the villages, as required, then additional bins would not be ordered.

The Clerk advised that she had reviewed the Parish Council’s Risk Assessment, Code of Conduct, Standing Orders and Financial Regulations and that no changes were required. It was proposed by Councillor Ingram and seconded by Councillor Blewett that the documents remain in their current format.

**101/22 Date and Time of Next Meeting**

The next meeting will be held in May between Wednesday 10<sup>th</sup> and Thursday 25<sup>th</sup> May 2023 following the Parish Council elections.

Signed ..... (Chairman)

Date: .....